

APPLICATION FOR EMPLOYMENT

J & L DIMENSIONAL SERVICES, INC.

J & L Dimensional Services, Inc. provides equal employment & advancement opportunities to all individuals. J & L does not discriminate on the basis of race, color, religion, sex, national origin, disability or medical condition, veteran status or any other characteristic protected by law.

(PLEASE PRINT CLEARLY & FILL IN ALL BLANKS, WRITE N/A IF NOT APPLICABLE)

Position(s) Applied For: _____ Date of Application: _____

How Did You Learn About Us?

- Relative _____ Advertisement (please specify) _____
- Friend _____ Other (please specify) _____

Name: _____ D.O.B. _____ S.S.N. _____
(First) (Middle Initial) (Last)

Street Address: _____ How long have you resided in this state? _____

City & Zip: _____

Home Phone #: _____ Cell Phone #: _____

Date available for work: _____ Are you currently employed? _____

May we contact your present and/or past employers? Present Empl. Yes No Past Empl. Yes No

Do any of your relatives or friends work here? Relatives. Yes No Friends Yes No
 If yes state name & relationship: _____

Are you an U.S. citizen? Yes No
 If not a US Citizen, are you authorized to work in the U.S.? Yes No

EDUCATION

You are not required to answer any educational questions unless they are directly related to the position or job for which you are applying. If you are applying for a janitorial position, you do not have to fill out the questions concerning high school.

School	Name & Address Of School	Course of Study	Years Completed	Diploma/ Degree
High School				
Undergraduate College				
Graduate/ Professional				
Other (Specify)				

Do you have any special skills or training relating to the position you are seeking? _____
 If yes please explain: _____

Please list any office or factory machinery you know how to operate: _____

Do you possess a valid driver's license? _____
Type (circle one): Operators CDL Other _____ **State:** _____

MILITARY SERVICE

If you were enlisted in the armed forces of the U.S., what education of skills, if any, did you acquire while serving that you believe are related to the position for which you are applying?

PREVIOUS EMPLOYMENT EXPERIENCE

List below past and present employers, starting with the most recent employer first.

Employer		Length of Service Start Date Finish Date		Work Performed:
Street, City, State, Zip				
Telephone #		Hourly Rate/Salary Start Finish		
Job Title	Supervisor			
Reason for Leaving				
Employer		Length of Service Start Date Finish Date		Work Performed:
Street, City, State, Zip				
Telephone #		Hourly Rate/Salary Start Finish		
Job Title	Supervisor			
Reason for Leaving				
Employer		Length of Service Start Date Finish Date		Work Performed:
Street, City, State, Zip				
Telephone #		Hourly Rate/Salary Start Finish		
Job Title	Supervisor			
Reason for Leaving				

REFERENCES

NAME	TELEPHONE NUMBER	# OF YEARS KNOWN
1.)	()	
2.)	()	
3.)	()	

I certify that answers given herein are true and complete. I understand that false or misleading statements or omissions on this application may be considered sufficient cause for dismissal, whenever they may be discovered. I understand that if hired, employment is at will. This means that I may leave the Company, or the Company may terminate my employment, at any time and for any reason, or for no reason at all, with or without notice.

I also understand that the use of this application form does not indicate that there are any positions open and does not in any way obligate the Company. Furthermore, I authorize the investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I also agree that a full transcript of my record as an employee; information as to my ability; and also the cause of my leaving the company, if any, may be given to any person with whom I may hereafter seek employment. I hereby release the Company from any and all liability for damages when furnishing such information.

Date: _____ Signature: _____